

# Manor Park and Hempstead Fields Residents' Association

Notes of the **Committee Meeting** at 27 Roman Way  
16<sup>th</sup> July 2013

## 1 Introductions and apologies

Present:

Paul Sparks (Chair)

Peter Griggs (Secretary)

Sally Majors (Treasurer)

Dorothy Sparks (joined us at item 7)

Ric Mears

Glenda Derby

Wendy Tagg

The Chairman welcomed Glenda to the Committee and said that Esteban had also been recruited to the Committee but was unable to attend today. Esteban has links with the Rugby Club and is keen to develop family sporting activities for residents of MP and HF.

The Chairman advised that Emma, Wendy and Esteban had apologised for being unable to attend. (Richard's apologies were received subsequently)

## 2 Agree the notes of the last meeting

The notes were agreed as a true and accurate record of the last meeting.

## 3 Matters arising from the notes

Paul drew attention to Wealden's consultation on the proposed Dog Control Order and Peter confirmed that a link had been posted on the Facebook page (over 220 people have seen the post).

Other items arising were on the agenda

## 4 Treasurers Report

Sally presented her report and a balance sheet which shows a current balance of £309.20 Unfortunately the ten failed Standing Orders had not been identified despite the email sent to all members.

Peter asked about the grant that Richard had been able to get to fund the Big Lunch. Sally thought that Richard had handled all the financial arrangements including a donation to the Club. Peter felt that these transactions should show in the accounts ready for the audit.

ACTION **Richard and Sally**

Sally continues working on setting up a new Bank account but Bank slow to respond. Sally and Peter to ensure that revised application form (that will form part of the next Newsletter) must be drafted to avoid confusion over reference numbers.

ACTION **Peter and Sally**

## 5 'The Link'

Paul advised the meeting that The Link is a Parish Magazine (Holy Cross, Little Horsted and Isfield Churches) which is circulated locally to those that subscribe.

They are keen to encourage contributions and photos. Contributions (free) could be on a regular basis or ad hoc. The meeting felt that ad hoc contributions would be best with any committee member writing the articles as appropriate and that Dorothy would act as 'Editor' to ensure there is no duplication of subject matter etc. (Items on the Village Green project and Car scheme ???)

ACTION **all**

## **6 Community Car Scheme**

Peter advised the meeting that Paul and he had met with Carole Midgley the Practice Manager at the Meads Medical Centre and that they had received a very positive response.

The Practice have agreed to survey their patients (around 700 per week) to ascertain the level of demand. The Survey started week commencing 15<sup>th</sup> July.

Glenda offered her services as Administrator if the project proceeds for which she was warmly thanked as this is going to be a key post.

ACTION **Peter and Paul** to meet up with Richard to consider funding opportunities and liaison with Volunteer Bureau

## **7 Village Green**

Sally and Dorothy updated the meeting on progress so far. The application will be submitted once the bulk of the evidence has been gathered. Requests for evidence had been tweeted and posted and will be included in the September Newsletter.

Buxted Parish Council have responded saying that although they saying that although they feel the application is unnecessary it does not object. They suggested that we take legal advice on pros and cons.

Dorothy said that she would take advice from ESCC and talk to a contact re Newhaven Beach

ACTION **Dorothy**

## **8 Path Clearance**

Paul advised that the TC had approached us about an overgrown footpath but Peter advised that a recent inspection revealed it has now been cleared (and a stag resting nearby!).

Paul suggested we post a thank you on Facebook.

ACTION **Peter** (done)

Some discussion ensued about the need to avoid setting a precedent in cases such as this.

## **9 Youth Centre**

Peter advised that the Team Coordinator of the Targetted Youth Support Service (ESCC) Jane Spencer had been very cooperative and had visited the Centre one evening and spoken to the youngsters etc. Ric confirmed that he had not received any more complaints.

Richard had suggested that we talk to Jane about engaging with young people and maybe involve them in delivering future events etc. (NOTE Jane has since informed me that she has spoken to the Youth Workers and that after the summer (the Centre is now closed for the summer) they would be interested in learning more about events being planned etc when they return. ACTION **Richard**

## 10 Events to be organised

- *Coffee Morning* – Sally and Glenda to lead on this, need to chase school re dates available ACTION **Glenda** ( done – school unable to help with this, currently looking for alternative venue)
- *Question Time* – agreed to invite Ian Johnson, Highways, Amy Mason Police and The Mayor ACTION **Peter** (done), need to chase school re dates available ACTION **Glenda** (done, see below), need to send invites to panel ACTION **Peter** (done). Paul to Chair the event.
- *AGM* need to chase school re dates available ACTION **Glenda** (done – see below). We need to find someone to audit/examine the accounts before AGM. ACTION **Paul / Dorothy**
- *Quiz Night* – need to speak to Rugby Club re date available. Sally to speak to neighbour about this. (Note Emma has agreed to assist on this)

## 11 Newsletter

Peter circulated a first draft and advised of likely content. Agreed to disperse ad's throughout the news items.

## 12 Membership / logo / banner

Peter advised that a friend is working on the graphics of the new logo and that the membership card would be printed once that was available.

He also advised that he had obtained a price of £50 to £60 for a 6' by 2' PVC banner with hem and eyelets.

## 13 100<sup>th</sup> Member

Peter advised that we now have 100 members and that Adam and Helena Scott were the 100<sup>th</sup> members. It was agreed to award them a bottle of bubbly and that Ron Hill be invited to take photo of Paul presenting it. ACTION **Paul and Peter** to arrange (done).

## 14 Any Other Business

Paul suggested we give consideration to organising a family Christmas party – could use Osborn Hall or Scout Hut or Luxford Centre?

Ric suggested we consider asking young people to help with path clearance, Dorothy pointed out the health and safety issues and mentioned the usefulness of the Payback teams.

Peter advised that Manor Primary had not been able to recover the map of the walking bus route. ACTION **Peter** to pursue with School

## 15 Date and venue of next meeting

Wednesday, 4<sup>th</sup> September 2013, at 7pm in Roman Way.

### DATES FOR YOUR DIARY:

- 3<sup>rd</sup> September – Question Time
- 4<sup>th</sup> September - Committee Meeting -
- 7<sup>th</sup> November – AGM

All at Manor Primary School, Lower Hall