

Manor Park and Hempstead Fields Residents' Association

Notes of the **Committee Meeting** at 27 Roman Way
Tuesday 4th November 2014 – 7pm

1 Introductions and apologies

Present:

Paul Sparks (Chair)	Glenda Derby,
Peter Griggs (Secretary)	Wendy Tagg
Sally Major (Treasurer)	Dorothy Sparks
Jane Shepherd	

Apologies: Emma Luck , Esteban Amirante, Ric Mears

2 Minutes of the last meeting and matters arising

The notes were agreed as a true and accurate record of the last meeting. Any matters arising appeared on the agenda

3 Treasurer's Report

Sally presented her report. In summary we have a bank balance of £785 and all the newsletter advertisers have paid up. We now have 153 members.

4 Surgery Car Service Update

- **Bookings** - Glenda advised that there were 12 bookings in September and 21 in October – an increase of 75%.
- **Voicemail** – this is being used more.
- **New Volunteer Drivers required** – it was agreed that we need new drivers to help cover the middle of the week. **ACTION: Peter and Wendy** to post on our social media sites and **Paul** to make a request during the Quiz evening.
- **Operational Problems** – drivers are taking bookings direct and not advising the coordinators. This is causing with knowing about availability and potential insurance issues. **ACTION: Peter** to organise a Drivers' Meeting to air these matters.
- **Coordinator role** – Glenda advised that with regret she was going to have to resign from her coordinator role at the end of December. Sally volunteered to trial acting as her replacement. **ACTION: Glenda** to assist Sally with learning the role.
- **Donation** – Glenda handed in a £5 donation received from a passenger.

5 Village Green Project

It was agreed that no further action was required on this project given the legal situation and that the Dene will be incorporated into the Uckfield Neighbourhood Plan initiative. **ACTION Paul**

6 Land off Nevill Road

Dorothy referred to correspondence that she had with Buxted PC about the ownership and upkeep of this land. It was agreed that subject to Buxted PC's agreement that Wendy would approach the Woodland Trust. **ACTION: Wendy**

7 Meeting with the other Uckfield Residents' Associations (NTAG, Church Coombe and Fernley Park)

Paul provided a resume of the matters discussed at this positive and useful meeting. It was noted that Church Coombe are looking for a venue for their Youth Club and that there was some enthusiasm for a combined Big Lunch event next year.

8 Police Communications

Wendy reported that she had noticed a distinct drop off in communications from Sussex Police. It was noted that news about the two arson attacks on cars that occurred on Manor Park several weeks ago had only just come to light and that was via the Fire Service.

ACTION: Wendy to pursue with her Sussex Police contacts.

9 Neighbourhood Plan

Following Peter's resignation as the Association's representative on the Neighbourhood Plan group Wendy has joined it (as a non-voting member) and is now working with the Environment theme working group and assisting with exploiting social media outlets. After some discussion Sally agreed to attend the next meeting (27th November) to determine whether she felt able to take over from Peter.

10 Social Media

Wendy and Peter advised that there had been a surge in interest with an additional 22 likes on the Facebook page since the last meeting (total 269).

11 Future events

- **Quiz** – it was agreed that the Quiz could be opened up to non-residents and that additional promotion via Uckfield FM, Parish Pump and What's On Guide would be useful. Also to invite teams from Uckfield FM and Demelza. **ACTION: Peter**
Peter reported that various raffle prizes have been donated by businesses and individuals.
Dorothy agreed to organise the soft drinks and nibbles. **ACTION: Dorothy**
- **Easter Egg Hunt** – it was agreed that the organisation of this event would proceed and that it will include a Punch and Judy Show (£175) and face painting. Venue to be decided. Please note the provisional date – **4th April 2015**

12 Any Other Business

- PA system – agreed we will loan it out to the Festival Committee.
- Street signs – Peter advised that these have been purchased
- Correspondence received – Peter advised that a very nice thank you letter had been received from Mrs Tagg, a user of the Car Surgery Service.
- Twitter teach-in – Wendy reported on the positive feedback and the request for training on Facebook. **ACTION: Peter** to investigate training opportunities
- Email address – it was agreed that the Association should have its own email address – e.g. mphfres@xxxx.com **ACTION: Peter**
- Offer from Home Energy Officer – to consider asking for a presentation at the AGM next summer **ACTION: Peter**
- Refuse Vehicles – Wendy expressed concern about the potential for Refuse Vehicles turning in common areas serving garage blocks and the safety issues arising **ACTION: Peter** to contact Wealden DC
- Wheelie Bins – Ric had raised the issue of obstruction caused by residents leaving bins on the pavement permanently. **ACTION: Peter** to contact Wealden DC
- Defective wall in Browns Lane – Dorothy said her attention had been drawn to the potential safety issues arising as this wall was being vandalised. **ACTION: Peter** to contact Wealden DC
- **Post Christmas Meal for the Committee** – it was agreed that it would be a good idea to repeat this and that we should go to the Ringles again. **Provisional date Thursday 15th January** **ACTION: Peter** to contact Ringles Pub.

13 Date and venue of next meeting

Tuesday 20th January 2015 - 7pm at 27 Roman Way.

DATES FOR YOUR DIARY:

- Thursday 27th November 6pm Neighbourhood Plan Meeting at Fire Station
- Saturday 6th December 7pm at the Luxford Centre - Quiz evening
- Thursday 15th January – Post Christmas Committee lunch at the Ringles
- Tuesday 20th January 7pm Committee Meeting
- Saturday 4th April pm Easter Egg Hunt