

Manor Park and Hempstead Fields Residents' Association

Notes of the **Committee Meeting** at 27 Roman Way
4th September 2013

1 Introductions and apologies

Present:

Paul Sparks (Chair)

Peter Griggs (Secretary)

Sally Majors (Treasurer)

Dorothy Sparks

Richard Eyre

Ric Mears

Glenda Derby

Wendy Tagg

Esteban Amirante

Emma Luck

The Chairman welcomed Esteban to the Committee and introduced him to the Committee and also introduced Glenda to those that had not met her.

2 Agree the notes of the last meeting

The notes were agreed as a true and accurate record of the last meeting.

3 Matters arising from the notes

Any items arising were noted as being on included in the agenda

4 Treasurers Report

Sally presented her report and a balance sheet which shows a current balance of £153.31. It was agreed that Roy Thompson be asked to examine the accounts before the AGM.

ACTION: Paul

Sally reported that because of the way Nationwide operate our account that there is uncertainty over whether Tressler's or East Sussex Community Voice are still to pay for their advert (£40).

ACTION: Richard to speak to colleague at East Sussex.

After some discussion about the financial year it was agreed to leave the constitution unchanged

5 Car Scheme Update

Paul advised that although the numbers attending the Coffee Morning were low we recruited two drivers and another administrator. We now have four drivers and two, possibly three administrators. Note, Paul and Peter will also be available as stand-by drivers.

Peter reported that despite phone calls and emails he had been unable to make contact with the Meads Practice Manager and therefore did not have the results of the patients' survey.

Paul advised that he had received more than one request to include Bird in Eye Surgery in the scheme and also Shaftesbury Court in London Road. It was agreed that the second surgery plus Shaftesbury Court be included and that we should advise Bird in Eye about the scheme.

ACTION: Peter

It was also agreed that a working group be formed to progress this work. This would comprise the Administrators, the drivers, Paul (chair) and Peter.

ACTION: Peter

After discussion it was agreed that out patients appointments will not be included initially.

6 Village Green

Wendy and Dorothy updated the meeting on progress so far. Wendy is collating the names of people who can provide evidence of past use and Wendy has joined the Open Spaces organisation. (Note – we owe Wendy a big thank you for agreeing to meet half the cost of the quite substantial membership fee).

It was agreed that the sub group should meet to identify the various queries to be put to the Open Spaces people.

ACTION: Dorothy

It was suggested that the sub group also contact Jeremy Legget at AiRS for their input.

7 Fund Raising

Peter advised that an application had been made for funding from the Town Council and that he would be attending the relevant meeting to present the case.

ACTION: Peter

There followed discussion on other funding opportunities and it was agreed that we should attend one of the pre application events organised by Wealden,

ACTION: Glenda and Peter and that a funding sub group be formed comprising Richard, Sally and Peter

ACTION: Richard to call the first meeting.

8 Future Events

- *Question Time* – original event postponed. Agreed that the Police, Fire Service and Wealden be invited to the new date (late January 2014). Topics to include dog control, road safety, litter, parking. Need to invite speakers and agree date with school

ACTION Peter to invite speakers etc. (note, also to offer display space in the hall)

- *AGM* – 7th November all to attend to ensure quorum. Date was advertised in the newsletter

- *Quiz Night* – Esteban is waiting to hear from Nicky at club, delay because she needs darts club's dates before we can book the room. Sally to speak to neighbour (Jerry) about being quiz master.

ACTION Esteban to chase up

Agreed we would hold this at the Rugby Club despite limited capacity

ACTION Esteban to discover maximum number for people seated at tables.

Richard had suggested that we ask members for their ideas for the themes of each round and to try to get local businesses to sponsor rounds

ACTION: Peter

- *Christmas Party* – not to be progressed due to growing commitments over next two/three months

- *Insurance* – Public Liability Insurance has been purchased for up to five events per year – Zurich £5m.

9 News letter

Distribution nearly completed, several residents have volunteered to help.

ACTION: Peter to post a thank you on Facebook.

10 Membership

We now have 116 members including 10 in last few days since newsletter was distributed. Membership cards plus cover letter to be signed by Paul and hand delivered.

ACTION: Ric agreed to help with delivery

11 Logo / banner

It was agreed that the person that had put the logo design together be given a thank you gift.

ACTION: Peter

Peter advised that he had obtained a price of £30 (incl vat) for a 6' by 2' PVC banner with hem and eyelets.

ACTION: Peter to order

Wendy suggested that we should have a black/white version of the logo and agreed to try and produce this.

ACTION: Peter to send Wendy an electronic version.

12 Social Media

Peter advised that we now have 200 'likes' on Facebook page.

Emma informed us that her post about a lost Labrador had reached an astonishing 6000 people and that the dog had been found by people that had seen her post – well done Emma!

Wendy advised about activity on the Twitter account and submitted a report (copy available) showing that our stat's are gradually increasing e.g. in January we had 20 accounts following our account and now we have 98.

14 Any Other Business

Esteban advised that he is hoping to start a Sunday morning 'training' session for children under the age of 6 years and hoped that we would help publicise it – agreed.

Esteban also suggested that we promote local talent, for example he has a neighbour who is an accomplished guitar player and a partner who sings. *Esteban* to ask if the will entertain us at the quiz night. **ACTION Esteban**

It was also agreed that we should try and identify people with such talent using social media

ACTION Emma

Emma suggested that we should have good news stories on our Social media and cited the good work the Rugby Club had done in clearing a resident's garden.

ACTION Emma

Wendy referred to the Police Panel and the Police project to encourage people to have their property marked (Operation Creosote). It was suggested that they may wish to have a display at Question Time

ACTION Peter

Paul advised of the concerns raised by certain residents about the location of equipment on the Hempstead Road play area, particularly the swings and the zip wire. After some discussion it was agreed that before we approach the TC we should use our social media outlets to report on progress etc. objectively and to see what responses we get.

ACTION Peter and Wendy

Peter – to pursue walking bus project with Manor School

ACTION Peter

16 Date and venue of next meeting

Tuesday, 29th October 2013. 7pm at 27 Roman Way.

DATES FOR YOUR DIARY:

- 12th September – Grants meeting UTC
- 29th October - next Committee Meeting
- 7th November – AGM at Manor Primary School, Lower Hall