

Manor Park and Hempstead Fields Residents' Association

Notes of the **Committee Meeting** at 27 Roman Way
Wednesday 11th May 2016 – 7.30pm

Present:

Paul Sparks (Chair)
Peter Griggs (Secretary)
Jerry Miller
Belinda Da Silva

Sally Major (Treasurer)
Dorothy Sparks
Ric Mears
Jane Shepherd

1. Apologies

Apologies for absence were received from Anna and Tom.

2. Minutes of the last meeting and matters arising

The notes were agreed as a true record of the last meeting.

Matters arising: all included on the agenda

3. Treasurer's Report

The meeting received a written report from Sally, which she had circulated in advance. It shows that the Association has a bank balance of £1305. Details of income and expenditure were also provided.

The accounts for the financial year 2015-16 are currently being audited.

4. Secretary's Report

- Membership: currently stands at 150 paid up members.
- Correspondence received: all included on the agenda

5. Surgery Car Service (SCS)

Sally reported that January to April had been quiet (37 trips), approximately half of last year for the same period.

Sally has undertaken a telephone survey of past users and found that no one she spoke to expressed any dissatisfaction with the service. The comments received confirm that there is a need for the service.

Peter mentioned that drivers will need to ensure that if they change their insurance company then they need to remember to advise the new company of their voluntary driving work.

Peter read out a letter from a driver that had returned his badge, log sheets and payments.

ACTION: Peter to send a reminder to all drivers (and deliver a supply of new flyers/poster to Buxted Surgery).

Peter said that Meads had agreed to include a SCS PowerPoint slide on their waiting room TV display and this will be included when they next revamp all the content.

6. The Dene – community asset

Dorothy advised that we should have a decision from WDC by 30th June

ACTION: Dorothy – to advise Buxted PC

7. Good Neighbour Scheme

Paul updated the committee on his discussions and information obtained about the scheme from the Volunteer Centre and AiRS. A lady from AiRS has agreed to come to a special meeting to discuss how this might work.

ACTION: Paul to organise the meeting and invite Church Coombe Community Association to attend

8. Park and Stride Scheme – Park Considerately, Park then Walk, Walk Safely,

Work in progress, Peter awaiting feedback from the schools re funding requirements.

Jane mentioned ESCC consultation on footpaths

9. Twittens working group

Paul told the meeting that he and Ric had held their first meeting and that they planned to walk the key routes (to and from the schools) and prepare condition reports. Ric is checking with ESCC re the spec for any remedial works required. He will then go to ESCC approved contractors to obtain an idea of cost.

The next step will then be to identify funding opportunities.

ACTIONS: Paul and Ric

10. Welcome Pack

The draft design and content was agreed. It was decided that the Secretary would print these, as and when required, and that they would be delivered to properties where 'Sale Agreed' or 'Let' signs were being displayed. Possibly have a supply at the Big Lunch.

ACTION: Peter

11. Tree Group

Work in progress

12. Social Media

Peter informed the Committee that since the last meeting that the Facebook page had received another 2 likes – making a total of 369, with 217 Twitter followers, an increase of 7.

13. Events and Activities

- **Wine Tasting** – this had to be cancelled due to poor ticket sales
- **Big Lunch 2016, 12th June** – Peter listed the various activities booked and organised, the programme for the day and the various costs.

It has been decided not to run a Tombola stall.

Church Coombe Community Assoc. have now advised they will not be able to man a stall.

Volunteers on the day are – Belinda, Anna, Dorothy, Paul, Jerry, Sally, Jane, Peter and Gabbi and Jon.

Committee members are asked to see if they (and friends, relatives and neighbours) can donate a raffle prize for the Demelza raffle – Bill Haskiss of Demelza will collect these upon request, please ask Peter for his contact details. **ACTION: All members**

- **AGM** – 21st July, (Mick Harker to be the guest speaker and will talk about Bridge Cottage)

The meeting will be held at UCTC in the sixth form study area – sign posting will be required to ensure attendees find their way.

Programme:

7 to 7.15 set up – help if you can please

7.15 to 7.45 AGM

7.45 to 8.45 Mick Harker

8.45 to 9.00 close down – help if you can please

Refreshments - cold drinks and biscuits only

ACTION Peter to publish a notice of AGM to the membership.

14. Any Other Business

- Grit bins – not progressed **ACTION: Peter**
- Defibrillator (AED) – agreed to examine the possibility of funding a public (24/7) defibrillator at Browns Lane shops. **ACTIONS: Paul** to contact Lions Club, once Paul has heard back from the Lions Club **Peter** to approach Tesco and other potential funders.

15. Date, Time and Venue of Next Meeting

Friday 5th August 2016, 7.30pm at 27 Roman Way

DATES FOR YOUR DIARY:

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|---------------------------------------|------------------------|
| • Sunday 12 th June 2016 | The Big Lunch |
| • Thursday 21 st July 2016 | AGM |
| • Friday 5 th August 2016 | Next Committee Meeting |